



Deadline for proposal submissions:

March 15, 2017

Proposals received after this date will not be considered

Notification of successful applicants:

March 31, 2017

SUBMISSION INSTRUCTIONS & CONDITIONS

- Proposals must be submitted in the format below.
- All sections must be completed for your proposal to be considered.
- Use separate pages for additional information, if required.
- Including a video of a previous presentation you have given would be appreciated but is **not** a requirement.

Send completed forms to Dr. Ellen Pieklo, Program Quality Director (PQD), D65, at ellen.o.pieklo@gmail.com and Dr. Al Smith, Past District Governor (PDG) at asmith1@rochester.rr.com.

Partially completed submissions will not be considered.

CONDITIONS:

For your submission to be considered the following conditions must be met.

Please note that all presenters are required to register.

Note: Education sessions will be scheduled for approximately 50 minutes, depending on conference scheduling.

I understand that if I am offered a workshop slot and I accept,

- I agree not to compete in the Spring 1017 Contests beyond the club level.
- I agree that I am not running for a District Officer position that requires voting approval.
- I agree to register for the conference.
- I agree that I am not allowed to discuss or promote product sales during the presentation, but can make a short announcement about product availability at the close of the presentation, and that I am solely responsible for any sale of products.
- I agree to provide a digital color photo (minimum of 300 dpi) for promotional purposes with this proposal by the above-stated deadline.
- I agree to allow my photo and proposal information to be used for conference promotional purposes acknowledge have read and agree to all of the above conditions.

Date:

Name:

PRESENTER PROFILE

Presenter Name(s):	
Email:	
Phone #:	
TM Designation:	
TM Home Club Name:	
TM Division:	

Biographical summary:(for use in Program Booklet and promotional purposes. Should explain why you are the person to speak on this subject)

Presentations at District Club Officer Training, Division Training, District Conferences

REFERENCES

List two Toastmasters and/or individuals who can comment on your skills as a presenter and the proposed presentation's suitability for the conference

Name/Phone/Email:

WORKSHOP PROFILE

Learning Track:

<input type="checkbox"/>
<input type="checkbox"/>

Leadership

Club Excellence

<input type="checkbox"/>
<input type="checkbox"/>

Communication

Personal Development

Workshop Title:
(Must be less than 10 words)

Learning Outcomes:
(What will participants gain?)

INTRODUCTION

Please provide information here for your 30 40-introduction, please keep to 100 words.

Please circle items that you will require as part of your presentation:

Flipchart

Lectern

Laptop

Table

Please note that any handouts are the responsibility of the presenter. Rooms hold approximately 50 people ; microphones will not be available.

ADDITIONAL CONSIDERATIONS

Please provide any additional comments or details that you feel would support your application.

