

# November 11th, 2017 Business Meeting



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## District 65 District Executive Meeting Minutes

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Date: 11/11/2017

Time: 1:45 – 3:30 PM

Attendees: District 65 Club District Executive Club Officers, Club Presidents and Club VPE(s)

Next Meeting: DEC Mtg. on November 12, 2017, Hyatt Hotel, Buffalo, NY, 10 AM

There are places where we have periods and also no periods. Can we add the periods after each sentence.

### Agenda

#	Topic Description	Time	Topic Speaker
1	<b>Meeting Kickoff</b>		
	Call to Order	1:45 PM	Mark Reinbolt DTM
	Reading of District Mission		Ellen Pieklo DTM, District Director
	Remembrance	1:47 PM	Karen Aubrecht Donovan, DTM, PDG
	Welcome Message	1:48 PM	Ellen Pieklo DTM, District Director
2	<b>Credentials Committee Report</b>	1:50 PM	Kate Olsen, DTM, PDG
	Roll Call & Certification of Quorum		
3	<b>Meeting</b>		
	Adoption of Meeting Agenda	1:50 PM	Ellen Pieklo DTM
	Adoption of Meeting Minutes	1:57 PM	Colette Croop, ACB, ALB
	Approval of Minutes		Ellen Pieklo DTM, District Director
4	<b>Confirmation of Appointment</b>	2:01 PM	Ellen Pieklo DTM, District Director
5	<b>Ratification of Alignment</b>	2:04 PM	Ellen Pieklo DTM, District Director
6	<b>Review of District 65 Border</b>	2:06 PM	Ellen Pieklo DTM, District Director
7	<b>Audit Committee Report</b>	2:09 PM	Juanita Rivera Ortiz, DTM, 2016-2017 Finance Mgr.

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8	<b>Financials</b> District Financial Reporting Approval of Annual Budget	2:12 PM 2:17 PM	Julie Ricchiazzi, ACB, ALB, Finance Mgr. Ellen Pieklo DTM
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9	<b>1<sup>st</sup> Quarter Financial Report</b>	2:17 PM	Julie Ricchiazzi, ACB, ALB, Finance Mgr.
10	<b>District Officer Reports</b> Officer Reports (2-3 min each)	2:23 PM	Program Quality Director, Keith Maderer, DTM  Club Growth Director, Lillian Knight Faison, DTM
11	<b>Division Director Reports</b> Division A Division B Division C Division D Division E	2:33 PM	Glenn Gordon, DTM Sam Otto, ACB, AL Ray Mulgrew, ACB, CL Amanda Chafee ACB, CL Jonathan Edwards ACB, CL
12	<b>District Director's Report</b>	2:46 PM	Ellen Pieklo DTM, District Director
13	<b>Business</b> Old Business New Business	2:49 PM 2:50 PM	Ellen Pieklo DTM, District Director
14	<b>Announcements</b>	2:51 PM	Ellen Pieklo DTM, District Director

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1: **Meeting Kickoff:** Call to Order, Reading of District Mission, Remembrance & Welcome Message

Key Point(s)

1. Ellen called meeting to order, read the District Mission to the attendees.
2. Remembrance for those no longer with the District was done by Karen Ahbrecht Donovan.
3. Welcomed audience and recognized past District Governors/Directors.

Decisions: *None were identified.*

Actions: *None were identified.*

2: **Credentials Committee Report & Roll Call & Certification of Quorum**

Key Point(s)

1. TI confirmed – 95 clubs
2. Had quorum with 63 ballots for Presidents/VPE(s). There were 2 more for Blues Expression.
3. Approval is based on there being no objections.
4. Votes must be club Presidents, VPE(s) or their respective proxies and EC members.
5. Used the Standard and Ground Rules and kept meeting timely.
  - Limited discussion to 10 minutes.
  - No speaker more than 1 minute, speaker can speak if any time is left.

Decisions: *None were identified*

Actions: *None were identified*

3: **Meeting:** Adoption of Meeting Agenda, Adoption of Meeting Minutes & Approval of Minutes

Key Point(s)

1. May 6<sup>th</sup>, 2017 meeting was about elections and all votes/decisions were captured.

Decisions:

1. Agenda was adopted.
2. May 6, 2017 Meeting Minutes were approved.

Actions:

1. Any member can provide feedback post the meeting. Send to the Trio.

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1. Ellen confirmed appoint of timer and counter (I.e. Tom Pieklo and Mark Reinbolt).
2. All officers will give their reports for Division and Area for 2-3 minutes.
  - Green-2 minutes, yellow 2.5-minutes and red-3 minutes

#### 4: Confirmation of Appointment

##### Key Point(s)

1. District Council booklet mentioned, Website/Assoc. Clubs mentioned.
2. Division Directors and Area Directors were mentioned.

##### Decisions

1. Appointments were approved.

Actions: *None were mentioned.*

#### 5: Ratification of Alignment

##### Key Point(s)

1. Additional clubs were added, some clubs folded.

Decisions: *None were mentioned.*

Actions: *None were mentioned.*

#### 6: Review of District 65 Border

##### Key Point(s)

1. District 65 reviewed aligning with District 38 was completed.
2. It is 3.5 hrs away from any club. Sierra and TI both agreed.

##### Decisions

1. No value in alignment with District 38 at this time.

Actions: *None were identified.*

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## **7: Audit Committee Report**

### Key Point(s)

1. Audit Committee report was provided. Audit books, right vs. wrong, mentioned.
2. Due on August 31. Material was provided last week to TI.
3. 2016-2017 Financial Mgr. was not able to attend. TI is working with District 65 on this.
4. Sam Mehta: not taking recommendation e.g. dual payment with no receipt.

Decisions: *None were identified.*

Actions: *None were identified.*

## **8: Financials: District Financial Reporting and Approval of Annual Budget**

### Key Point(s):

1. Reviewed the budget/cut out a few items. Trio approved and it was resubmitted.

Decisions: *None were identified.*

### Actions:

1. Posted the wrong version. Ellen will send out the new version.

## **9: Financials: 1<sup>st</sup> Quarter Report**

### Key Point(s):

1. Budget was submitted on 9/30 and approved.
2. There are 3 incentives: Open House (\$50 reimbursement), 4 or more new members (receive \$25 TI) and Club Success Plan Submitted (\$25 TI )
3. Variance, Available Funds and Profits & Losses were covered.

Decisions: Budget, std. – approved.

Actions: *None were identified.*

## **10: District Officers Reports: Program Quality and Growth Plan**

### Key Point(s):

1. Goal to have more officers trained was reached.
2. Mentioned Super TLI, Division Director, Area Director, Trio Team all helped with make-up sessions.
3. Pathways and winter training are coming.

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4. Club Growth was covered.
  - A high-level recap of what was covered at the 9/9 mtg. and new updates.
  - Shared 2 clubs suspended and 8 more clubs are in jeopardy. Projecting 4 won't survive.
5. Spring Conference is the last weekend of April in Binghamton.

Decisions: *None were identified.*

Actions: *None were identified.*

### **11: Division Director Reports: Division A-E**

#### Key Point(s):

1. Division A (Buffalo, Glenn Gordon)
  - 70+ people were trained at make-up sessions.
  - There are a number of new clubs.
  - All club visits are done and ½ of the reports are done. Plan to be completed by end of month.
2. Division B (Sam Otto)
  - Division increased 10% joint training.
  - Clubs visits complete all but 2. Plan is to complete the upcoming week.
  - Uploading the reports.
  - There are 15 new members. All clubs are sharing info.
3. Division C (Alex Turner, Ray Mulgrew)
  - Did contests with Division B. Collaborated nicely with Division B for training too.
  - Area Directors' visits are nearly complete.
  - Getting ready for next set of training sessions.
  - Lesson Learned: Don't do more than two contests in one day.
4. Division D (Amanda Chafee)
  - The Division D report was submitted and distributed on the District 65 web site and with the DEC meeting documents.
5. Division E (Jonathan Edwards)
  - Shout out to the Area Directors.
  - Great with the TLI(s).

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- Most visits underway. Groups are underway.

Decisions: None were identified.

Actions: None were identified



### **12: District Director's Reports**

Key Point(s):

1. Talked about Spring Contests a little: The contests will be Tall Tales and International.
2. Noted this is the last Fall Conference.
3. On track and in line with other Districts in terms of district performance.
4. Leverage what has worked well and seek ways to continue to improve

Decisions: *None were identified.*

Actions:

1. Needs to get out there to meet and know more District 65 members.

### **13: Business: Old and New**

Key Point(s):

1. No old or new business was discussed.

Decisions: *None were identified.*

Actions: *None were identified.*

### **14: Announcement and Adjourn Meeting: Mtg. was adjourned.**

Key Point(s): *None were identified.*

Decisions: *None were identified.*

Actions: *None were identified.*